Occupational health and safety

Evacuation and Emergency Drills

A half day so that the evacuation of your site works on the day it is needed. Fire marshals, sweepers and area managers learn their role, recognise escape routes and exits, then run a real evacuation drill followed by a timed debriefing. Your site's procedures and evacuation plans serve as the basis.

Duration : 0.5 day

Objectives

1. Explain the organisation of an evacuation: alarm signal, roles, escape routes, assembly point
2. Play the role of fire marshal, sweeper or area manager
3. Look after visitors, outside contractors and people with reduced mobility
4. Run an evacuation drill and record the gaps
5. Propose corrections to the procedures and plans

Programme

Half day

• Why evacuations fail: unrecognised alarm, people turning back, blocked exits, no head count

• Roles and instructions: fire marshal, sweeper, area manager, person in charge of the count at the assembly point

• Walking the escape routes, emergency exits and assembly point of your site

• Real evacuation drill, timed and observed

• Debriefing, gaps recorded, corrections to procedures and knowledge test

Teaching methods

• Guided reading of your procedures and evacuation plans

• Walk through the escape routes and exits with the participants

• Real drill prepared with site management and production

• Observers placed at sensitive points and timing

• Collective hot debriefing

Assessment and documents

Knowledge test and observation of each participant during the drill, plus a day+1 learner feedback survey. Numbered training certificate, verifiable online; training report and drill report, with the times recorded and the gaps, given to the company.

Bilingual materials for every participant; each classroom course comes with its digital twin on OmniLearn.

Good to know

The drill can be scheduled with or without advance notice to staff, as management decides during preparation. For the crisis organisation of a site exposed to a serious accident, see “Internal Emergency Plan (POI)”.

Practical information

Duration	0.5 day
Audience	Fire marshals, sweepers, area managers, team leaders, reception and security staff
Prerequisites	No prerequisites
Group size	Groups of 6 to 12 participants, in-company
Format	In-company, face to face on your site
Language	French, Darija or English; bilingual materials
Funding	OFPPT special training contracts (TFP), GIAC, Maroc PME: we prepare the applications with you, at no extra cost.
Programme customisation	Programme adapted to your procedures, your equipment and your audience

Frequently asked questions

Do we need to stop production during the drill?

The drill is prepared with production to choose the moment and secure installations that cannot be stopped suddenly. The workstations concerned receive a make-safe instruction before leaving their area.

How many people should be trained?

Enough to cover each area and each team, allowing for absences and shift work. The number of fire marshals and sweepers is decided with you from the site plan and headcount per shift.

What is the difference with the first-response fire team member course?

The first-response team member learns to tackle a fire with an extinguisher. This half day deals with getting all staff to safety: alarm, evacuation, head count.

Can the session be repeated for night teams?

Yes. Sites that work in successive shifts often organise one session per shift, so that each shift has its own fire marshals and sweepers.