Logistics and equipment operation

Equipment operation refresher (all recommendations)

One to two days to bring operators up to date when their attestation is approaching expiry, whatever the recommendation: trucks, stackers, platforms, cranes, construction plant or loader cranes. The session starts from the gaps observed in the field, revises the regulations and safety rules, then repeats a theory test and a practical test by category. The employer can then renew the driving authorisation on an up-to-date basis.

Duration : 1–2 days

Objectives

1. Identify the bad habits acquired since the initial training and their consequences
2. Update knowledge of the regulations, site rules and changes in the machines
3. Review the stability, checking and traffic rules specific to their category
4. Demonstrate in a practical test driving that meets the expectations of the recommendation
5. Analyse the incidents and near misses that have occurred on site since the last training

Programme

Day 1 — morning

• Feedback: incidents, near misses and driving observations on your site
• Reminder of the responsibilities of the operator and the employer, renewal of the authorisation
• Changes in instructions, the traffic plan and the machine fleet since the last training
• Initial assessment: quiz and driving observation

Day 1 — afternoon

• Targeted review of stability and of the load charts or load plates for the category
• Start-of-shift checks: the points most often forgotten
• Practical exercises on the gaps noted in the morning
• Individual interim review

Day 2 — morning

• Practical exercises on the other categories held by the operators
• Delicate manoeuvres specific to the site: docks, ramps, congested areas, lifts outside the line of sight
• Coactivity and traffic with pedestrians
• Revision before the tests

Day 2 — afternoon (workshop)

• Refresher theory test on the points reviewed
• Practical test for each category to be renewed
• Comparison of the grids with the initial assessment
• Handover of the new attestations and update of the expiry tracking

Teaching methods

• Driving observation at the start of the session to target the review
• Exercises on your own machines, on the manoeuvres where gaps are noted
• Analysis of the incidents and near misses on your site
• Reminder of each operator's refresher due dates in Inspirra
• Session delivered in French or Darija depending on the operators

Assessment and documents

An initial assessment, a theory test and a practical test by category scored on a grid, and an end-of-course evaluation at D+1. A new named attestation per category and a numbered training certificate that can be verified online; the employer, who renews the authorisation, receives the training report and a driving authorisation template.

Bilingual materials for every participant; each classroom course comes with its digital twin on OmniLearn.

Good to know

Duration ranges from one to two days depending on the recommendation, the number of categories to renew and the gaps observed; the programme above describes the two-day version. Attestations are valid for 5 years, 10 years for R.482.

Practical information

Duration	1–2 days
Audience	Equipment operators and lifting operators whose R.4xx attestation is approaching expiry
Prerequisites	Having already been trained and tested in the category concerned; up-to-date medical fitness
Group size	Groups of 6 to 12 participants, in-company
Format	In-company, face to face on your site
Language	French, Darija or English; bilingual materials
Funding	OFPPT special training contracts (TFP), GIAC, Maroc PME: we prepare the applications with you, at no extra cost.
Programme customisation	Programme adapted to your procedures, your equipment and your audience

Frequently asked questions

When should the refresher be planned?

Before the attestation expires: 5 years for most recommendations, 10 years for R.482. The employer may also request it earlier, after an accident, a change of machine or a long break from driving.

Can several recommendations be mixed in the same group?

Yes, the common part (feedback, regulations, traffic) is done together; exercises and tests are done by machine and by category.

What happens if an operator fails the test?

The grids show the points to work on again. The employer decides what follows: an additional session, support on the job or a full initial course. The authorisation must not be renewed without a successful test.